



agriculture, land reform & rural development

Department:
Agriculture, Land Reform and Rural Development
REPUBLIC OF SOUTH AFRICA

Chief Directorate: Supply Chain and Facilities Management

Directorate: Demand and Acquisition Management; **Sub-Directorate:** Acquisition Management

600 Lillian Ngoyi, PRETORIA, 0001; Private Bag X833, PRETORIA, 0001

TEL: (012) 312 8385

ADDENDUM 1

APPOINTMENT OF A SERVICE PROVIDER TO PROCURE QUANTITATIVE AND QUALITATIVE DATA ANALYSIS SOFTWARES.

BID NUMBER: 5/2/1- 021 (2024/2025)

Index

- 1. The pricing schedule with two specifications attached.**

APPOINTMENT OF A SERVICE PROVIDER TO PROCURE QUANTITATIVE AND QUALITATIVE DATA ANALYSIS SOFTWARES.

ACCEPTANCE AND INCORPORATION OF ADDENDUM

I/We accept that Addendum No 1 forms part of the Bid Documents.

I/We confirm that I/we -

- (a) have noted the contents of this Addendum
- (b) have fully considered this Addendum
- (c) have incorporated the amendments and additions contained in this Addendum in my/our Bid for Bid No. **Bid number: 5/2/1- 021 (2024/2025)**

SIGNED ON BEHALF OF THE SERVICE PROVIDER :

NAME OF SIGNATORY (BLOCK LETTERS)..... :

NAME OF SERVICE PROVIDER'S (BLOCK LETTERS) :

SERVICE PROVIDER'S ADDRESS :
.....

SERVICE PROVIDER'S TEL NO :

SERVICE PROVIDER'S FAX NO :

SIGNATURES OF WITNESSES : 1.
2.

NAMES OF WITNESSES (BLOCK LETTERS) : 1.
2.

DATE :

Initials

Service Providers

Signature.....

Date:.....

5/2/1 (021) 2024-2025

PRICING SCHEDULE FOR THE APPOINTMENT OF A SERVICE PROVIDER TO PROCURE QUANTITATIVE AND QUALITATIVE DATA ANALYSIS SOFTWARES.

PRICING SCHEDULE (Professional Services)

NAME OF SERVICE PROVIDER.....RFQ NO.:

CLOSING TIME:

OFFER TO BE VALID FOR 60 DAYS FROM THE CLOSING DATE OF QUOTATION.

1. Service Providers are required to indicate the total cost to the department for providing data analysis software's.
2. **TOTAL COST (INCLUSIVE OF VAT)** R.....

NUMBER	DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL COST
1	QUANTITATIVE DATA ANALYSIS SOFTWARE			
	(a) Software features/capability	One (1)		R.....

Service Provider's Initials

Service Provider's Signature.....

Date:.....

Name of Bidder:

PRICING SCHEDULE FOR THE APPOINTMENT OF A SERVICE PROVIDER TO PROCURE QUANTITATIVE AND QUALITATIVE DATA ANALYSIS SOFTWARES.

	(b) Number of users licenses	Ten (10) Users		R.....
	(c) Validity of licenses	One (1 Year)		R.....
	(d) Training	Ten (10) Users		R.....
	(e) Support online and telephonic support			R.....
	(f) Software updates/upgrades for the duration of the licenses			R.....

Service Provider's Initials

Service Provider's Signature.....

Date:.....

Name of Bidder:

PRICING SCHEDULE FOR THE APPOINTMENT OF A SERVICE PROVIDER TO PROCURE QUANTITATIVE AND QUALITATIVE DATA ANALYSIS SOFTWARES.

2.	QUALITATIVE DATA ANALYSIS SOFTWARE			
	(a) Software features/capability	One (1)		R.....
	(b) Number of users licenses	Ten (10) Users		R.....
	(c) Validity of licenses	One (1 Year)		R.....
	(d) Training	Ten (10) Users		R.....

Service Provider's Initials

Service Provider's Signature.....

Date:.....

Name of Bidder:

PRICING SCHEDULE FOR THE APPOINTMENT OF A SERVICE PROVIDER TO PROCURE QUANTITATIVE AND QUALITATIVE DATA ANALYSIS SOFTWARES.

	(e) Support online and telephonic support			R.....
	(f) (Software updates/upgrades for the duration of the licenses			R.....
Sub Total Exclusive VAT				R.....
VAT @15%				R.....
GRAND TOTAL COST INCLUDING 15 % VAT				R.....

Service Provider's Initials

Service Provider's Signature.....

Date:.....

Name of Bidder:

PRICING SCHEDULE FOR THE APPOINTMENT OF A SERVICE PROVIDER TO PROCURE QUANTITATIVE AND QUALITATIVE DATA ANALYSIS SOFTWARES.

NB: Service Provider must include all hidden cost on the RFQ price, including travelling where applicable.

3. Is the amount quoted firm for the full period of contract?

4. If not firm for the full period, provide details of the basis on which adjustments will be applied for, for example consumer price index.

Any enquiries regarding bidding procedures may be directed to the –

AGRICULTURE LAND REFORM, AND RURAL DEVELOPMENT
PRIVATE BAG X 833
PRETORIA
0001

All technical enquiries should be directed to:

Attention: Ms Pretty Moduka
Telephone: 012 312 8068
Email: PrettyM@madibeng.gov.za

Supply Chain Management Enquièrees :
Ms. Kedumetse Modise
(012) 312 8385
Email: kedumetse.modise@dalrrd.gov.za

Service Provider's Initials
Service Provider's Signature.....
Date:.....



OFFICE OF THE DIRECTOR: EVALUATION

Private Bag X833, Pretoria, 0001. 600 Lillian Ngoyi Street, Berea Park, Pretoria Central, 0002.; Tel: 012 - 312 8070; E-mail:
Keith.themba@Dalrrd.gov.za; Website: www.dalrrd.gov.za

SUBJECT: SPECIFICATION FOR THE PROCUREMENT OF QUALITATIVE DATA ANALYSIS SOFTWARE

The specification for the data analysis software for Qualitative data is as follows:

1. QUALITATIVE DATA ANALYSIS SOFTWARE

a) Software features/ capability

- Processing and in-depth analysis of non-numerical data using various qualitative methods. eg thematic analysis, sentiment analysis, content analysis, Narrative analysis, discourse analysis, etc.
- Graphical representation of data and information.
- Production of comprehensive qualitative analysis reports.
- Validation (error) checks and data cleaning features.
- Back-up feature for data and analysis reports.
- Sampling support.
- Exporting and importing of data
- Should be able to work offline

b) Number of user licenses

- 10 users

c) Validity of licences

- 1 year

d) Training

- Virtual training is required for 10 users.

e) Support

- Online and telephonic support

f) Software updates


- Automatic updates for the duration of the licence



SUBJECT: SPECIFICATION FOR THE PROCUREMENT OF QUALITATIVE DATA ANALYSIS SOFTWARE



MR K THEMBA
DIRECTOR: EVALUATION
DATE: 27/01/2024



MR ROY NAIDOO
DIRECTOR: ICT SERVICE MANAGEMENT
DATE: 28/01/2024





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Keith.themba@Dalrrd.gov.za; Website: www.dalrrd.gov.za

SUBJECT: SPECIFICATION FOR THE PROCUREMENT OF QUANTITATIVE DATA ANALYSIS SOFTWARE

The specification for the data analysis software for Quantitative data is as follows:

1. QUANTITATIVE DATA ANALYSIS SOFTWARE

a) Software features/ capability

- Processing and in-depth analysis of numerical data using various statistical formulae/ tests .eg Mean, median, range, mode, standard deviation, hypothesis testing, Regression, analysis of variance, etc.
- Graphical representation of data and information.
- Production of comprehensive statistical analysis reports.
- Validation (error) checks and data cleaning features.
- Back-up feature for data and analysis reports.
- Sampling support.
- Exporting and importing of data
- Should be able to work offline

b) Number of user licenses

- 10 users

c) Validity of licences

- 1 year

d) Training

- Virtual training is required for 10 users.

e) Support

- Online and telephonic support

f) Software updates

- Automatic updates/ upgrades for the duration of the licence



**SUBJECT: SPECIFICATION FOR THE PROCUREMENT OF QUANTITATIVE
DATA ANALYSIS SOFTWARE**



**MR K THEMBA
DIRECTOR: EVALUATION
DATE: 27/01/2024**



**MR ROY NAIDOO
DIRECTOR: ICT SERVICE MANAGEMENT
DATE: 28/01/2024**

